



**NATIONAL UNIVERSITY OF MODERN LANGUAGES**  
**SECTOR H-9, ISLAMABAD**

**JOB OPPORTUNITIES**

Applications are invited from Pakistani Nationals for the following posts on Contract basis for **NUML Main Campus Islamabad.**

| <b>Post</b>   | <b>Qualification/Experience Required</b>  |
|---|---|
| <b>Director Regional Services<br/>(on contract)</b> | Minimum 16 Years of Education from HEC recognized University.<br>Minimum 12 / 17 Years administrative experience in Public or Private Sector Organization in BPS-17 and above/ Equivalent.<br>Preference will be given to:- <ul style="list-style-type: none"><li>• Experience of having Senior Administrative Position in University/ Education Institutions.</li><li>• Strong Interpersonal Communication Skills.</li><li>• Proficiency in Computer Handling.</li></ul> Retired Armed Forces Personnel (Col/Brig or Equivalent) with requisite experience may also apply. |

**CONDITIONS**

1. Interested candidates may apply on prescribed application form alongwith detailed CV, attested photocopies of all educational documents, professional experience certificates, copy of CNIC and two recent photographs. Application complete in all respects should be sent through courier to **HR Branch, Sector H-9, NUML Islamabad.**
2. Job Application Form can be downloaded from <https://numl.edu.pk/jobs/all>
3. **The last date of submission of application is 31-03-2023.**
4. Incomplete applications or applications submitted by hand/email or received after due date will not be entertained.
5. Decision of the University shall remain final in all cases and only Shortlisted Candidates will be called for test/interviews.
6. No TA/DA is admissible.

**Director HR**  
**Tele: 051-9265100 Ext-2318**